

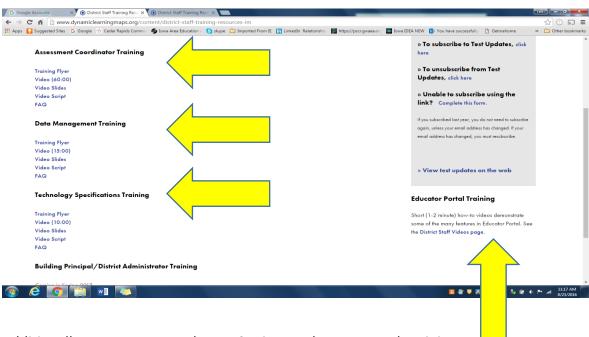
Dynamic Learning Maps

Data Management: How to Navigate the DLM Website

- 1. Access Dynamic Learning Maps: www.dynamiclearningmaps.org/iowa
- 2. Select your role as: Data Manager
 - a. Site allows you to access manuals and sites for resources, training etc.
- 3. Scroll to the bottom on the page on the right hand side
 - a. Click: videos and presentations: http://www.dynamiclearningmaps.org/content/district-staff-training-resources-

im Facilitator Guide to DLM Required Test Administrator Training (pdf) supports facilitators in accessing DLM required test administration train Guide to DLM Required Test Administrator Training (pdf) helps users access DLM required test administration training. Updated 08/04/16 Guide to Practice Activities & Released Testlets IM (pdf) Updated 08/02/16 District Staff Resources KITE/Educator Portal Webpage DLM webpage with links to KITE client downloads, plus information on troubleshooting, bandwidth, learn more about responsibilities and systems. Key Manage Special Enrollments (Out of Building, District, or State) a resource to help manage student enrollment for special scenarios 1-2 minute, how-to videos in Educator Portal Parent Notification Letter with Science (docx)
Notification letter for districts testing in mathematics, English language arts, and science Updated 07/28/2016 Key responsibilities for Assessment Coordinators, Data Stewards, and Technical Parent Notification Letter with Science Español (docx)
Carta de notificación para los distritos a examinarse en Matemáticas, Artes del Idioma Inglés y Ciencia Updated 07/28/2016 Building Principal training Roster Upload Template (csv) add rosters to Educator Portal Technology Specifications Manual (pdf) upports technology personnel in preparing schools for the technology needs of the DLM assessment. New 08/01/16 Test Administration Manual (pdf) supports Test Administrators in preparing themselves and students for the DLM assessment. Updated 08/01/16 *check below to see if your state offers an appendix to this manual Test, Exit, and Clear (TEC) Template (csv) remove students from Educator Portal User Upload Template (csv) add users to Educator Portal. Data Steward Manual Appendix IA (pdf)

You will have access to Assessment Coordinator, Data Management and Technology Specification Trainings. Please download the video scripts or slides for your reference.



Additionally, you can access short 1-2 minute Educator Portal Trainings.